**MOST IMMEDIATE**

**F.No.DNER/NLP/1(PMO)/2009**

**Government of India**

**Ministry of Development of North Eastern Region**

Vigyan Bhawan Annexe,

Maulana Azad Road

New Delhi-110011,

12th January,2010.

To,

 The Principal Secretary (Planning),

Government of Assam,

**DISPUR.**

**Sub : Guidelines for the preparation and examination of DPRs-reg.**

Sir,

 I am directed to say that the Directorate General of Works, CPWD, New Delhi deals with the DPRs forwarded by the Ministry of DoNER for techno-economic scrutiny and vetting. During scrutiny of the DPRs, it is observed that the estimates furnished are incomplete and lack the required data/information to facilitate its evaluation, resulting in returning the DPRs to the States with observations and consequent delays. While scrutinising the estimates, the following short-comings have been noticed by the Directorate resulting into avoidable back references :-

1. The DPRs are to be examined at State level and should be forwarded after authentication and under signature of the competent State authority.
2. Technical viability is not examined at the State level and provision of relevant IS codes, especially IS-456 are not incorporated into the specification and DPR.
3. Except in case of development works, estimates should preferable be prepared on plinth area rates and a complete set of drawings should be attached with the DPR.
4. The schedule of rates needs to be updated each year with appropriate cost index, duly approved by the State authorities. The practice of compounding rates on annual basis, without evaluation is not appropriate.
5. Whenever market rates are being adopted, an analysis of rates should be done and enclosed with the DPR.
6. The lump sum provisions in DPRs should be avoided as evaluation can be done for all the items based on market rates.
7. The drawings attached with the DPRs are in variance with the estimates. The same should be correlated with the estimates before sending to this Ministry for their onward transmission to MoUD for vetting,. And
8. A soft copy of Preliminary Estimates, in excel form, may preferably be furnished to facilitate evaluation.

 Further, the State Government may prioritise the works for a particular financial year so that only those DPRs are processed and the necessity of obtaining revised approvals to the revised estimates is minimised.

 It is requested that the above guidelines may be kept in view in future while preparing DPRs.

Yours faithfully,

 Sd/-

 **(Bimal Kumar )**

Under Secretary to the Government of India

 Tel.No.2302-2427