

**Bid Document For
supply, installation, training & maintenance of computer
Hardware/Software
For**

**Planning & Development Department, Government of Assam
Assam Secretariat, Dispur, Guwahati-781006**

Issued from: 24th September, 2013

**Issued By
Planning & Development Department
Govt. of Assam, Assam Secretariat
Dispur, Guwahati 781006**

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GOVT. OF ASSAM
PLANNING & DEVELOPMENT DEPARTMENT
DISPUR : GUWAHATI

BID FORM

1. Name & Address of the Bidding Firm :
2. Name & Designation of the person
Signing the bid :
3. Mobile/Landline Telephone Number (S) :
4. Relevant VAT Registration No. :
5. PAN Number :
6. Wholesale/Retail License
(under Assam Trade Articles, 1982) :
7. Annual Turnover of Last three financial Years :
8. Experience /Past Performance Report, if any :
9. Terms & Conditions as mentioned
in the eligibility criteria, whether
acceptable/ not acceptable :
10. Capacity in which bid is signed by the bidder
(Proprietor/ Partner/ Director) :

Signature of Bidder :

Name in Block Letter :

Place:

Date:

*Statement to be supported with documents.


Under Secretary
to the Government of Assam
Planning & Development
Dispur, Guwahati


ELIGIBILITY CRITERIA AND TERMS & CONDITIONS

1. The invitation is open to all firms/suppliers who fulfils the following:
 - i. The bidder should have at least three (3) years experience to any Govt. Department.
 - ii. The bidder should have PAN number issued by the Income Tax Department.
2. The bid should be valid for a minimum period of one year after the due date.
3. The firm should have valid Income Tax and VAT clearance proof under Assam Sales Tax Registration Act.
4. The bidder should have registered office/branch in greater Guwahati.
5. Average Annual Financial Turnover during the last 3 years, ending 31st March,2013, should be at least Rs. 3 Crore. Bidder should submit CA Certificate showing annual turnover of last three years.
6. The Bidder must have wholesale/retail license under the Assam Trade Articles (Licensing and control) order 1982 with up to date renewal.
7. Documentary evidence about legal entity of the bidder and the authorised person who would interact with the Department should be produced.
8. Payment will be made on availability of fund.
9. The owner/firm should be available on his own direct telephone (Office as well as residence) and also on mobile phone so as to enable this Department to call him in emergency cases. Mobile number (s) may also be given.
10. The bidder will be responsible for delivery of the ordered goods as required in good condition to the Under Secretary, Planning & Development Department.
11. The Department reserves the right to reject and accept the bid in any case may be.
12. The Department may waive any minor infirmity or seek any clarification, if so desired.
13. In case a bidder is not able to perform the activities, for which order has been placed or have been requisitioned on urgent basis within the stipulated period of time, the order shall be cancelled.
14. Rates should compulsorily be quoted for all the items, otherwise the bid shall be rejected.
15. The rates should be quoted in Indian Rupees.
16. The rates should remain fixed for at least one year from the date of commencement of the contract and should not be subject to escalation of any description.
17. Bids received without court fee stamp of Rs. 8.25 received after the scheduled date and time of receipt of bids shall not be considered.
18. No exemption will be given to any firm with regard to payment of application fees.
19. Bidder shall sign all pages of quotations, documents, specification etc. forwarded with the quotation.
20. In case of any discrepancy between rate mentioned in the figures and words, the later shall prevail.
21. Undersigned reserves the right to reject any or all in full or part not to award the contract to the lowest bidder without assigning any reason thereof and giving any compensation. The decision of the Department in this regard shall be final and binding to all.


Under Secretary
to the Government of Assam
Planning & Development
Department

LIST OF ITEMS TO BE QUOTED PRICE

Sl. No	Items (Technical Specifications)	Quantity
1	Workstation: Xeon E series processor / 8 GB DDR3 RAM/ 512 GB SATA HDD/ NVIDIA 512 MB Graphics card/ DVD ± RW/ 22" Dual Monitor/Keyboard/ Windows 7 Professional along with Realignment of the space for workstations with necessary climate control provision.	3 Nos.
2	<p>GIS software to create, share, and manage geographic data, maps, and analytical models using desktop and server applications so as to deploy GIS across the departments and on the web. Eextensions viz. spatial analyst, 3D analyst and network analyst required. Necessary customisation of application is a must for</p> <ol style="list-style-type: none"> i. Planning and monitoring analysis, for enabling better use of resource in projects with the help of assets and data management tools. ii. Functional cognizance of Web-based applications that can be configured to meet the needs of the users at different levels of executioners, iii. Ability to use live feeds and automated analysis and alert tools and capability to present large volumes of disparate data in an innate map-based format with ability to get up-to-date information to field operations with tools that support a variety of field device types. <p>Training of Department personnel on the software management techniques for at least six months.</p>	2 License
3	<p>An integrated GIS and Image Processing Software (without any plug-in or module) with following features:</p> <ol style="list-style-type: none"> a. Should be able to save as rvc file. b. Should be able to convert CAD to GIS. c. Should have topological based digitisation facilities. d. Should have Hyperspectral analysis models and other image processing facilities e. Should have manual mosaic tools using Piece-Wise Affine model for cadastral mapping. f. Should have tools to generate contour, area along surface, volume calculation. g. Should have Terrain analysis, GIS modelling and 3D analysis tools. h. Should have orthorectification tools using RPC and DEM i. Should have Watershed Analysis with vector flow path and basin attributes generated j. Should have LiDAR analysis feature and RADAR image processing tools. k. Should have network analysis inbuilt without extra module. l. Should have Web publishing tools within the same environment. <p>Necessary arrangement for training to acquaint the software for at least six months.</p>	2 License
4	Auto CAD map 3D 2011 Software	1 License


 Secretary
 to the Government of Andhra Pradesh
 Planning & Development Department
 Hyderabad

Sl. No.	Items (Technical Specifications)	Quantity
5	Latest Image processing Professional Software (Base package with vector)	1 License
6	AO Color Plotter(high end from reputed MNC)	1 No.
7	AO Color Scanner (high end from reputed MNC)	1 No.
8	6 KVA Online UPS (from reputed MNC)	1 No.
9	Handheld GPS with software(high end from reputed MNC)	5 Nos.
10	DGPS (Differential Global Positioning System with software) (high end from reputed MNC)	1 No.


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